



Kettering College Committee Charter

Student Success

Name:	Student Success Committee
Purpose:	Create, assess, evaluate, and recommend strategies for improving student success throughout the entire institution.
Status:	Active
Membership:	Dean of Student Success, Dean of Academic Affairs, Director of Information Technology, Director of Advising, Director of Disability Services, Associate Dean of Student Success, Library Representative, Records Office Representative, DEIA Representative, and two faculty members (not holding an office listed above)
Appointment:	
Term:	
Chair:	Dean of Student Success
Meeting Frequency:	Once a month
Minutes:	Recorded monthly by designated member of committee
Input From:	Executive Council, Dean's Council, Administrative Council
Reports To:	Executive Council, College Council
Committee Objectives	
To Act:	<ul style="list-style-type: none"> • Create, assess, and adjust metrics to meet student success outcomes and reach institutional goals • Conduct and assess annual retention and engagement surveys • Create programming to increase retention, persistence, and graduation rates • Create and assess institutional retention plan
To Recommend:	<ul style="list-style-type: none"> • Proposals and strategies to increase persistence, retention, and graduation rates • Proposals and strategies to reach student satisfaction and engagement goals
Committee Procedures	<ul style="list-style-type: none"> • Chronicle each meeting by taking minutes and notes that are voted for approval • Evaluate and assess support services and recommend additional services that may be needed • Analyze and assess key metrics of student success • Create more opportunities for intervention and engagement to improve student success



	<ul style="list-style-type: none">• Evaluate success of retention plan as it aligns with the institutional strategic plan (ISP)• Assess the institutional retention plan.• Report activity to the Executive Committee
Date of Origin:	7/1/2020
Last Reviewed:	10/7/2022
Last Revised:	10/7/2022
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Replaces:	
Approved By:	Adam Brown
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