



Collegiate Life Committee

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| Name: | Collegiate Life Committee |
| Purpose: | The Collegiate Life committee supports the commitment to shared governance through its management of college committee memberships. The Collegiate Life Committee also leads out in organizing and promoting a program of professional development opportunities to the members of the college community. |
| Status and Type: | Permanent College Administrative Committee |
| Membership: | No fewer than eight members from the KC faculty and staff, one member from the Executive Council, and one student as necessary. |
| Appointment: | Membership is voluntary for this committee; both staff and faculty can join as they desire or as required by respective department chairs. Membership should not exceed 12 members. |
| Term: | Members are expected to serve for a minimum of two years. They can seek reappointment if desired or recommended by the member's department chair. There is no limit to the number of appointments for this committee. |
| Chair and Vice Chair: | Elected every two years from the committee membership; must be a committee member for a minimum of two years before seeking the chair or vice chair positions. The chair and vice chair may be reelected. |
| Meeting Frequency: | Monthly during the fall and winter semesters. Additional meetings at the call of the chair. |
| Minutes: | Distributed to members and to the College Council Chair. |
| Input From: | Faculty & Staff, Committee chairs |
| Reports To: | Executive Council |
| Scope of Responsibility: | |
| To Act: | <ol style="list-style-type: none"> 1. Manage the membership process of College governance and administrative committees in accordance with the governing system of the college as a whole 2. Establish and maintain a plan for employee development. 3. Support proposals for professional development programming, activities, and events, including funding within committee budget allocation. 4. Oversee selection process of yearly Staff and Faculty Excellence Peer Awards. |
| To Recommend: | Advocate (to Executive Council) on issues related to employee benefits and concerns |

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| Committee Procedures: | Review the charter annually and revise as necessary throughout the academic year. Select a chair and vice chair according to charter guidelines. Provide minutes to College Council and periodic updates/ongoing projects progress to Executive Council. As requested, prepare, and provide an annual report of its goals and accomplishments to the General Assembly. |
| Date of Origin: | |
| Last Reviewed: | October 14, 2020 |
| Replaces: | January 2020 Charter Version |
| Approved By: | College Council |
| Effective Date: | November 18, 2020 |